

### **HIPAA Notice of Privacy Practices**

The Intermediate Unit 1, Health Insurance Consortium Trust will not use any participant's protected health information ("PHI") in a manner that is inconsistent with the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"), its regulations, and any applicable privacy rules.

Further, disclosure of any participant's PHI is done with a business associate only to the extent necessary to allow for the performance of administrative functions, such as the verification of eligibility for services, billing, or participation in the claims appeal procedure.

Disclosure of PHI contained in mental health records is subject to the applicable restrictions in HIPAA and the Pennsylvania Mental Health Records Procedures Act. The Intermediate Unit 1, Health Insurance Consortium Trust's Policy on Privacy Regulations Governing Protected Health Information shall be available to participants upon request.