

**Regular Meeting (Thursday, December 12, 2019)**

Generated by Michele McVicker on Friday, December 13, 2019

**Members Present**

Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Meeting called to order at: 7:00 PM****OPENING ITEMS****Procedural:****A.** Pledge of Allegiance**Procedural:****B.** Roll Call**Action:****C.** Resolution to Approve the Agenda as prepared by the Executive Director.

Motion to approve the agenda as prepared by the Executive Director.

**Final Resolution:** Motion Carries**Motion by** William Price, Second by Richard Krause.**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham**Action:****D.** Resolution to Approve the Addendum as prepared by the Executive Director.

Motion to approve resolution to approve the addendum as prepared by the Executive Director.

**Motion by** Richard Krause, Second by Paul Harshman.**Final Resolution:** Motion Carries**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham**Action:****Minutes:****E.** Approval of Minutes

Motion to Approve Minutes as attached.

**Motion by** Richard Krause, Second by Paul Harshman.**Final Resolution:** Motion Carries**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price**Information:****F.** Opportunity for Residents of Intermediate Unit 1 for Public Comments**UPDATES AND PRESENTATIONS****Information:****A.** Comments from the Executive Director**Information Procedural:****B.** Presentation - Kellie Kim (REL)**Action:****C.** Annual Intermediate Unit 1 Convention**Annual Intermediate Unit 1 Convention (set date, time and place).**

It is proposed that the Annual Intermediate Unit 1 Convention be set for Tuesday, March 24, 2020 and the site of the convention and banquet to be at the Hilton Garden Inn – Southpointe, Canonsburg, Pa. Plans for the Annual Convention are still underway and will be completed by the January 23, 2020 Board meeting.

To Approve the Annual Intermediate Unit 1 Convention.

**Motion by** William Price, Second by Paul Harshman.**Final Resolution:** Motion Carries**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham**EXECUTIVE SESSION****Action:****A.** Convene into Executive Session

Motion to convene into Executive Session.

**Motion by** Michael Dunham, Second by William Price.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Procedural:**

**B.** Reconvene in Public Session

**Action, Information:**

**C.** Report of the Solicitor

To employ Kristin Szewczyk as Assistant Executive Director pursuant to the employment agreement and authorize the offices of the IU Board to execute the employment agreement.

Motion to Approve Kristin Szewczyk as Assistant Executive Director to Intermediate Unit 1.

Motion to Approve and post the principal position at Intermediate Unit 1 Waynesburg Campus.

**Motion by** Richard Krause, Second by Michael Dunham.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**PERSONNEL**

**Action (Consent):**

**A.** Resignations and Retirements

Sue Conrady	Director of Adult, Nonpublic, and ESL Education Services	January 11, 2020
Lesley Bittner	Social Worker	November 23, 2019
Mary Ann Meyokovich	Paraprofessional	February 19, 2020

To approve the resignations and retirements as listed.

**Motion by** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**B.** Requests for Leaves of Absences

Stacy Adams	Paraprofessional
Joan Ball	Paraprofessional
Nicole Hickey	Social Worker
Janice Plisko	Paraprofessional
Brandi Rathgeber	Social Worker
Megan Rebick	School Counselor
Charity Ridenour	Teacher

To approve the Request for Leaves of Absences as listed.

**Motion by** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**C.** Employment of Temporary Professional Employees Full-Time (Non-Tenured)

<b>Name</b>	<b>College/Certification</b>	<b>Salary/Step</b>	<b>Effective Date</b>
Leah Kramer	University of Pittsburgh/Grades PK-4	\$40,000/Step 1 Instructional 1 without Special Education	January 3, 2020 (or later pending release from current employer)

<u>Name</u>	<u>College/Certification</u>	<u>Salary/Step</u>	<u>Effective Date</u>
Courtney Stefaniak	Clarion University of PA/Speech & Language Impaired PK-12	\$40,600/Step 1 Masters with Special Education	January 3, 2020 (or later pending release from current employer)

To approve the Employment of Temporary Professional Employees Full-Time (Non-Tenured) as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**D. Employment of Licensed Social Worker**

<u>Name</u>	<u>College/Certification</u>	<u>Salary/Step</u>	<u>Effective Date</u>
Julie Krafcheck	University of Pittsburgh/MSW	\$41,000/Step 1	January 3, 2020

To approve the Employment of Licensed Social Worker as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**E. Employment of Educational Consultant (PaTTAN)**

<u>Name</u>	<u>College/Certification</u>	<u>Salary</u>	<u>Effective Date</u>
Amy Cavalier	California University of PA/Elementary K-6, Ment and/or Phys Handicapped PK-12 and Reading Specialist PK-12	\$90,696	January 13, 2020 (or later pending release from current employer)
Laura Lamont	Wilson College/Elementary K-6, Special Education PK-12, Library Science PK-12	\$86,786	January 6, 2020 (or later pending release from current employer)
Kaylee Wynkoop	University of Pittsburgh/Ph.D./Special Education PK-12 and Early Childhood N-3	\$82,032	January 6, 2020 (or later pending release from current employer)

To approve the Employment of Educational Consultant (PaTTAN) as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**F. Employment of Non-Professional Employees (Full-Time)**

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Cynthia Bright	Paraprofessional	\$16.11	December 16, 2019
Ryan Grimm	Technology Specialist	\$22.52	January 16, 2020 (or later pending release from current employer)
Tobi Lacey	Paraprofessional	\$16.11	December 16, 2019
Melissa Poliska	Paraprofessional	\$16.11	December 16, 2019
Felicia Valentino	Paraprofessional	\$16.11	December 16, 2019

To approve the Employment of Non-Professional Employees (Full-Time) as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**G. Recall From Furlough Non-Professional (Full-Time)**

Name	Position	Hourly Rate	Effective Date
Annette Rose	Paraprofessional	\$16.11	December 13, 2019

To approve the Recall From Furlough Non-Professional (Full Time) as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**H. Presentation for Approval of Job Description's**

The Administration is recommending that the following job description updates and revisions be approved.

**Assistant for Business and Operations Services:** This position exists to provide organizational administrative support to IU1 Departments. This position must perform duties in an accurate, professional, efficient, timely and confidential manner. This position carries the authority to communicate with internal and external stakeholders and to oversee various departmental activities as directed by Administration. Pay Classification: Non-Exempt, Non-Bargaining Unit Support-Range I.

**Educational Consultant-PaTTAN Pittsburgh:** The purpose of this position is to provide support to the Pennsylvania Department of Education (PDE), Bureau of Special Education (BSE) in designing and implementing professional development programs for Local Education Agency (LEA) personnel in support of students with disabilities. This position also provides technical assistance in compliance-based programs and other training as requested by western region elementary, secondary and post-secondary educational program providers, parents and advocacy organizations. Pay Classification: Act 93, PaTTAN-Administrative III.

**Parent Consultant-PaTTAN Pittsburgh:** This position will help facilitate communication with families and educators on enhancing educational services for students with disabilities. The parent consultant will provide technical assistance and training in assigned initiative/projects as part of the Pennsylvania Training and Technical Assistance Network, Pittsburgh office. Additionally, the parent consultant will assist with the development and implementation of training materials, resources and publications to incorporate parent voice. The parent consultant will represent the parent perspective at trainings, meetings, and other stakeholder events at the director's discretion. Pay Classification: Act 93, PaTTAN-Administrative-Range IV.

**Secretary to the Directors of Operations/Mental and Behavioral Health and Social Work Services:** This position exists to assist and support the assigned Directors with clerical office support. This position also provides assistance to employees, school district and agency staff, and the public relevant to the assigned departments within the scope of position responsibilities as assigned by the Director. Pay Classification: Non-Exempt, Non-Bargaining Unit Support-Range IV.

**Technology Specialist:** This position exists to provide an advanced level of technical help desk support to all IU1 staff members and the LMS/Fusion users. This position performs troubleshooting and repairing of computers, peripherals, and other devices at direction of others. Pay Classification: Non-Exempt, Non-Bargaining Unit Support-Range I.

To approve the Presentation for Approval of Job Descriptions as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**I. Professional Employee Contracts**

The following employee has completed three (3) years of satisfactory service with Intermediate Unit 1. The following employee is entitled to tenure and a professional employee contract:

Lainey White

To approve the Professional Employee Contracts as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**J. Substitute Professional and Support Staff for the 2019-2020 School Year**

**Substitute Support Staff:** Kirstin Howes

**Emergency Certified Substitute Teachers (06 Emergency Permit):** Kathryn Beale-Kraich, Stewart Davis, and Charles Kelley

To approve the Substitute Professional and Support Staff for the 2019-2020 School Year as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**K.** Approve Appointment of Board Secretary Replacement

Approve the appointment of Mrs. Michele McVicker as Board Secretary for the remainder of the term ending June 30, 2020.

To approve the Appointment of Board Secretary Replacement as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**L.** Reclassification of Position/Assignment: Administrative Assistant to the Director of Adult/Nonpublic/ESL Education Services to Administrative Assistant for Business and Operations Services.

Name	Hourly Rate	Effective Date
Melissa Pasquale	\$23.68	December 16, 2019

To approve the Reclassification of Position/Assignment: Administrative Assistant to the Director of Adult/Nonpublic/ESL Education Services to Administrative Assistant for Business and Operations Services.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**M.** Reclassification of Position/Assignment: Secretary to the Principal to Secretary to the Directors of Operations/Mental and Behavioral Health and Social Work Services.

Name	Hourly Rate	Effective Date
Jamie Bogol	\$15.95	December 16, 2019

To approve the Reclassification of Position/Assignment: Secretary to the Principal to Secretary to the Directors of Operations/Mental and Behavioral Health and Social Work Services.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action (Consent):**

**N.** Reclassification of Position/Assignment: Technical and Cyber Support Specialist to Technology Specialist

Name	Hourly Rate	Effective Date
Rian Caldwell	\$20.38	December 16, 2019

To approve the Reclassification of Position/Assignment: Technical and Cyber Support Specialist to Technology Specialist.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present To Vote:** Robert Mitchell

**Action:**

**O.** Approval of Personnel Items

To approve the above listed personnel actions in accordance with Board Policy and pending receipt of required clearances and related forms, including credit salary documentation and Act 168 Forms, upon release from present position no later than sixty (60) days from the date of employment, where applicable.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present At Vote:** Robert Mitchell

**ACTION ITEMS**

**Action:****A. Conference/Convention Requests**

Name/Position	Conference/Convention	Date
Stephanie Hoesly, TaC	SAS Institute: Building the Skills Gap... A Pathway to Employability Hershey Lodge Hershey PA	December 10 – 11, 2019
Alyssa Moore, STEM Curriculum Coordinator	PETE & C David L. Lawrence Convention Center Pittsburgh PA	February 23 – 26, 2020 (Presenting with Inventionland)
Rikki Swaney, Student Information Specialist/Assessment Coordinator	PDE Data Summit Hershey Lodge Hershey PA	March 15 – 18, 2020
Miranda Thomas, Data Specialist	PDE Data Summit Hershey Lodge Hershey PA	March 15 – 18, 2020

Motion to Approve the Requests to attend Conference/Conventions.

**Motion by:** Paul Harshman, Second by John Greenlee.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present At Vote:** Robert Mitchell

**Action:****B. Field Trip Requests**

Name/Program	Destination	Date
Benjamin Gill, English Teacher	Byham Theater Pittsburgh PA	December 19, 2019 (Transportation Cost Paid by IU1 \$350)
Sean Gillis, CTES Teacher	Carnegie Museum of Natural History Pittsburgh PA	January 9, 2020 (Transportation Cost Paid by IU1 \$350)
Patricia Spurlin, Autistic Support Teacher	Yough Sr. High School Herminie PA	December 13, 2019 (Transportation Cost Paid by IU1 \$250)

To approve the requests to conduct field trips according to Board Policy.

**Motion by:** Paul Harshman, Second by John Greenlee.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present At Vote:** Robert Mitchell

**Action:****C. Lease Agreements, Service Agreements and Transportation Contracts**

Motion to enter into Leases, Service Agreements and Transportation Contracts in accordance with Board Policy.

**Motion by:** Kenneth Wiltz, Second by Paul Harshman.

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Action:****D. Student Teacher Placements****Student Teacher Placement:**

Placement of a student from California University of Pennsylvania to do her student teaching with an Intermediate Unit 1 Teacher of the Speech and Language in the Early Intervention Program. Proper paperwork and documentation have been received on Brooke Bilitski.

To approve the above listed student from California University of Pennsylvania to do her student teaching with an Intermediate Unit 1 Teacher of the Speech and Language in the Early Intervention Program.

**Motion by:** William Price, Second by Richard Krause.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present At Vote:** Robert Mitchell

**Action:**

**E. Technology Pool Counsel Legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams**  
Sweet, Stevens, Katz & Williams ("SSKW") will provide telephone and electronic mail advice and opinions concerning computers, education technology, electronic devices, and related policies, to administration from Intermediate Unit 1, member School Districts and Career and Technology Centers. The collective fee for the service will be \$9,000.00 for the remainder of the 2019-2020 school year.

Motion to authorize Intermediate Unit 1 to enter into an agreement with Sweet, Stevens, Katz & Williams to provide the above legal consultation services. The collective fee for all school entities, which will be paid by Intermediate Unit 1, will be \$9,000.00. The term will be started upon execution of the agreement and will terminate on June 30, 2020.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Not Present At Vote:** Robert Mitchell

**Action:**

**F. Lease with Washington School District for Early Intervention Classrooms and Offices**

The administration wishes to enter into a Three (3) year lease with Washington School District for classrooms and offices, which consists of rooms 406 to 412 located in the Washington Park Elementary School. The cost of the lease will be the following: January 1, 2020 through December 31, 2020 - \$35,514; January 1, 2021 through December 31, 2021- \$36,580; January 1, 2022 through December 31, 2022 - \$37,675. The lease can be terminated earlier by either party by providing the other party ninety (90) days notification of intent to do so.

It is recommended that the Board Authorize Intermediate Unit 1 to enter into a three (3) year lease with Washington School District at the above terms and rates. The term of the lease would be from January 1, 2020 through December 31, 2022.

(Pending Solicitor Review)

**Motion by:** Paul Harshman, Second by Vicki Olexa.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Action:**

**G. Permission to Pay Bills, Bills Due and Payable, and Fill Vacancies.**

The Administration is seeking permission to pay bills, bills due and payable, and to act on any vacancies that are urgent between the December 12, 2019 and the January 23, 2020 Board meetings.

Approval to pay the bills, bills due and payable, and act on any vacancies that are urgent between the December 12, 2019 and January 23, 2020 Board meetings.

**Motion by:** William Price, Second by Richard Krause.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**FINANCES**

**Action (Consent):**

**A. Treasurer's Report**

Motion to approve the Treasurer's Report as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Action (Consent):**

**B. Bills Paid**

Total Bills Paid: \$ 2,728,590.93

Motion to approve Bills Paid as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Action (Consent):**

**C. Bills Due & Payable**

Total Bills Due & Payable: \$24,481.77

Motion to approve the Bills Due & Payable as listed.

**Motion by:** William Price, Second by Paul Harshman.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**Action:**

**D. Approval of Finances**

A resolution is needed to approve the treasurer's reports, bills paid, and bills due and payable for the various programs of Intermediate Unit 1.

**Motion by:** Robert Mitchell, Second by Kenneth Wiltz.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham

**CLOSING ITEMS**

**Information:**

**A.** Announcements

The next regularly scheduled meeting of the Intermediate Unit 1 Board of Directors is Thursday, January 23, 2020.

**Action:**

**B.** Adjournment

Motion to adjourn meeting.

**Motion by:** Richard Krause, Second by Michael Dunham.

**Final Resolution:** Motion Carries

**Yea:** Richard Krause, John Greenlee, Kenneth Wiltz, Maureen Ott, Paul Harshman, Richard Gates, Robert Mitchell, Thomas McMurray, Vicki Olexa, William Price, Kenneth Meadows, Michael Dunham