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## Intermediate Unit 1

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TO: Parents of Students in Intermediate Unit 1 Programs

FROM: Candace Dunn, Director of Special Education

RE: **ADMINISTERING PRESCRIBED MEDICATION**

The health of a child is a significant factor in his/her learning process. Cooperation among the private medical sector, the home and the school is essential. In general, the administration of all forms of medication to pupils while they are in school is to be avoided. Treatment schedules, which allow doses to be given at times other than school hours, are preferred and encouraged. When however, in the opinion of the prescribing physician, it is absolutely essential that prescribed medication be administered for the child to participate in the educational program, such medication may be administered at the discretion of the classroom teacher or the assigned nurse.

- A. Written parental consent on the proper forms is required for the administration of medication prescribed by the physician during school hours.
- B. Physicians must supply all information requested, including a statement of any possible side effects.

### **PROCEDURES FOR PARENTS/GUARDIANS**

1. Obtain "Authorization to Administer Prescribed Medication" form from classroom teacher, nurse or program supervisor.
2. Complete all information required from parent, including the waiver of liability.
3. Deliver **ALL** medication, in the original container, to the school and give it directly to the teacher or nurse, along with the completed form, and a copy of the physician's orders/ prescription.
4. Give the first 24-hour dosage of any new prescription at home.
5. Personally collect any unused portion of the medication from the school within two (2) weeks after the expiration date of the physician's order. (NOTE: Medication not personally collected by the parent or guardian within the prescribed time will be destroyed.)

Teachers employed by the Intermediate Unit **will not** administer non-prescriptive medication, such as cough drops, nose drops, aspirin, etc. Prescriptive medication administered by Intermediate Unit personnel is to be limited to those, which are essential for the student to exist in the educational environment. We realize this procedure may cause some inconvenience; however, it is essential if Intermediate Unit personnel are to continue to administer medication of any type.

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